



**TOWN OF WASHINGTON  
PUBLIC WORKS AUTHORITY  
204 N. MAIN ST.  
WASHINGTON, OK. 73093  
MINUTES**

Type: Regular Meeting

Date: Tuesday, March 4, 2025

Place: Washington Town Hall

204 N. Main Street

Washington, OK. 73093

1. Call to Order Time: 6:00pm

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2. Roll Call:

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Mayor & Trustee Joel Siria: Here

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Trustee Duane Branham: Here

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Trustee Tony Brennan: Here

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3. Consent Agenda (Items A)

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A. Approve the Minutes from the Town of Washington Public Works Authority Meeting February 13, 2025.

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4. Action Items

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A. Consideration and possible approval, denial, postponement, or other action regarding an ordinance adopting an employee retirement system, defined contribution plan, and providing retirement benefits.

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Trustee Siria stated that in his research he found that 10% was not abnormal but felt that 10% would be the cap and agrees that 6% feels like a good starting point with a yearly review process.

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Trustee Branham agreed with his fellow Trustees that while we as a town want to be competitive and 6% was appropriate as a starting point to be reviewed annually.

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This would take effect at the start of the fiscal year July 2025.

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Motion to approve the ordinance as written with one change to the employee contribution of up to 6% with a Town match of 100% of the amount contributed by the employee and for the contribution limit to be reviewed annually. by Siria



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Second: Branham

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Votes:

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Joel Siria: Aye

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Duane Branham: Aye

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Tony Brennan: Aye

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- B. Consideration and possible approval, denial, postponement, or other action regarding a joint resolution of the Town of Washington, Oklahoma and of the Washington Public Works Authority extending the administrative freeze on all residential and commercial developments and zonings; allowing for preliminary plats upon the execution of a disclaimer; providing for the duration of said freeze; providing for circumstances to which the freeze will not apply.

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Trustee Brennan asked if during this freeze we had denied anyone. Town Administrator Lunt assured him that we had not and that only one individual had even requested to be considered which was agreed to with the stipulation that water service was not guaranteed. Trustee Brennan understood and assured the community that we will review this after we have made sure that with the town improvements that we will be able to provide water in adequate supply all during the summer months.

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Motion to approve as written by Branham.

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Second: Brennan

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Votes:

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Joel Siria: Aye

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Duane Branham: Aye

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Tony Brennan: Aye

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- C. New Business (if any)

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None.

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5. Town Administrator, Staff, and Trustee Reports

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The Town Administrator, Staff, and Trustees will provide updates regarding recent events and projects, including events of interest and the general operations of the Public Works Authority.

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Public Works Report presented by Public Works Director T.R. Leshner

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Water Leaks Fixed (Total:12)

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February 4<sup>th</sup>, 2025



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405 Chickasaw

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324 W. Oakland

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201 W. Morehead

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111 Woody Way

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804 Abi Rd.

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813 Abi Rd.

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207 Casey Ln.

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600 W. Morehead

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February 8<sup>th</sup>, 2025

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Cedar Hills addition (City water line was hit twice in the morning and fixed)

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February 24<sup>th</sup>, 2025

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448 Dean Dr.

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417 Clearview

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120 S. Pybas

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801 S. Turner

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Sewer Line Replacement

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February 3<sup>rd</sup>, 2025

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Sewer line replaced (approximately 25 feet) in the 400 block of W Kerby.

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Well Rehabilitation

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Well 1, February 7<sup>th</sup>, 2025

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Suctioned out approximately 10 feet of debris from the bottom.

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Acid washed and brushed, gaining 6 feet of pump depth.

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Volume increased from 10 gallons per minute to 20 gallons per minute.

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Well 2, February 7<sup>th</sup>, 2025

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Same process as Well 1

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Volume increased from 9 gallons per minute to 20 gallons per minute.

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Installations and Replacements

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Stop Signs

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Installed at the corner of S. Pybas and Oakland

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Lift Station

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New electrical panel installed on February 10<sup>th</sup>, 2025

New floats installed on February 11<sup>th</sup>, 2025

New overloads installed at electrical panel on February 19<sup>th</sup>, 2025

Fire Hydrant

Replaced at the corner of Moody and Oakland on February 17<sup>th</sup>, 2025

Sewer Maintenance

February 22<sup>nd</sup>, 2025

Krapff Reynolds jetted two sewer mains:

From Morehead to Oakland (550 feet)

From Chickasaw to Kerby (400 feet)

Building Maintenance

February 27<sup>th</sup>, 2025

Re-roofed Well House 4 and painted the building.

Water Testing

February 5<sup>th</sup>, 2025

Bac-T water testing completed and delivered to OKC DEQ

Reminder: In the Spring in cooperation with McClain County District 2 we will continue road work including widening and resurfacing of N. Turner from Carter to Morehead, widening and resurfacing of Moody from Chickasaw to Morehead and widening and resurfacing of Dean from Kerby to Chickasaw.

6. Adjournment Time: 6:19pm

Chairman, Joel Siria

Clerk, Kasey Leshner

